

CITY OF LOCKPORT
CORPORATION PROCEEDINGS

Lockport Municipal Building

Regular Meeting
Official Record

May 19, 2021
5:30 P.M.

Mayor Michelle M. Roman called the meeting to order.

ROLL CALL

The following Common Council members answered the roll call:

Aldermen Abbott, Allport, Devine, Kantor, Oates, and Schratz.

INVOCATION

MAYOR'S UPDATE

RECESS

Recess for public input.

051921.1

APPROVAL OF MINUTES

On motion of Alderman Devine, seconded by Alderman _____, the minutes of the Regular Meeting of May 5, 2021 are hereby approved as printed in the Journal of Proceedings. Ayes _____. Carried.

FROM THE MAYOR

Appointments:

4/30/21 Abbey Jo Polichette, 392 Ohio Street, Lockport, NY – appointed to Deputy City Clerk in the City Clerks Department. Said appointment is provisional and subject to the City of Lockport Municipal Civil Service rules and regulations. Received and filed.

FROM THE CITY CLERK

The Clerk submitted payrolls, bills for services and expenses, and reported that the Department Heads submitted reports of labor performed in their departments. Referred to the Finance Committee.

Communications (which have been referred to the appropriate City officials)

04/23/21 Jackie Schultz, Emmanuel United Methodist Church, request permission to hold their annual Block Party on Wakeman Alley on July 21, 2021.

05/3/21 NY Power Authority advises that it will be performing preventive maintenance of vegetation in its right-of-way for the Niagara-Adirondack Transmission Line, which is crossed by or adjacent to the city's raw water pipeline.

Communications (which have been referred to the appropriate City officials)

5/17/21 Paul K. Oates, City Clerk – notification that the Lockport Municipal Offices will be closed as follows in the month of May in observance of Memorial Day.

Monday, May 31

Garbage will be collected on the day following regularly scheduled collection that week.
Referred to the Media.

Notice of Complaint:

5/7/21 17 Vine Street – tree

5/7/21 614 Walnut Street - tree

Referred to the Director of Streets and Parks.

Notice of Claim:

5/17/21 Linda Severson, 617 Market Street, Lockport, NY

Referred to the Corporation Counsel.

MOTIONS & RESOLUTIONS

051921.2

By Alderman Oates:

Resolved, that the Mayor and City Clerk be authorized to issue orders in favor of the claimants for payrolls, bills, and services to be paid on May 20, 2021 as follows:

General Fund	Fund A	\$
Water Fund	Fund FX	\$
Sewer Fund	Fund G	\$
Capital Projects	Fund H	\$
Refuse Fund	Fund CL	\$
Self Insurance	Fund MS	\$
Worker's Comp	Fund S	\$
Payroll	Pay Date 5/6/21	\$ 453,946.79

Seconded by Alderman _____ and adopted. Ayes _____.

051921.3

By Alderman _____:

Resolved, that pursuant to their request, permission is hereby granted to Lockport Emmanuel United Methodist Church to barricade Wakeman Alley on Wednesday July 21, 2021 from 12noon to 8 p.m. for their annual block party, and be it further

Resolved, that the Director of Streets and Parks be and the same is hereby authorized and directed to arrange for delivery of barricades and traffic cones to said area prior to said event, and be it further

Resolved, said permission is subject to any and all Executive Orders by the New York State Governor, and any and all Local Laws and Regulations, with regard to social distancing and COVID-19 regulations.

Seconded by Alderman _____ and adopted. Ayes _____.

051921.4

By Alderman _____:

Whereas, the Department of Code and Safety Inspection is required to administer an exam for master plumbers, which is supported by fees to administer the exam; and

Whereas, the FY 2021 general budget was not developed with these revenues/expenditures in mind; now, therefore, be it

Resolved, that the FY 2021 General Fund Budget is amended as follows:

Revenues

Increase

A.3620.32595	Fees for Services	\$600
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Expenditures

Increase

A.3620.54055	Professional Services	\$600
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Seconded by Alderman _____ and adopted. Ayes _____.

051921.5

By Alderman _____:

Resolved, that pursuant to the request of Thomas and Jacqueline Szumla, property owners of 56 Harrison Avenue, permission is hereby granted to replace a fence in the City's right-of-way at 56 Harrison Avenue subject to the following provisions:

that upon motion of the Common Council, duly adopted by a majority vote only, and thirty days' notice from the City Clerk, the fence must be removed,

filing a certificate of insurance with the City Clerk naming the City of Lockport as additional insured, leaving the City free and clear of all liability in connection therewith,

one-time payment of the revocable permit fee of \$100.00.

Seconded by Alderman _____ and adopted. Ayes _____.

051921.6

By Alderman _____:

Resolved, that the City Clerk is hereby authorized and directed to forward a communication to the Lockport City School District requesting permission to conduct the fireworks display at North Park Junior High School, and be it further

Resolved, that the fireworks display shall be conducted on Sunday, July 4, 2021, with the rain date being Monday, July 5, 2021

Seconded by Alderman _____ and adopted. Ayes _____.

051921.7

By Alderman _____:

Whereas, the City of Lockport has been awarded a grant from the New York State Department of Environmental Conservation in the amount of \$50,000 for tree removal and maintenance; and

Whereas, the City match portion of this grant amounts to \$12,500, and will utilize overtime funds already budgeted in the Department of Forestry in the FY 2021 City operating budget; now, therefore, be it

Resolved, that the City of Lockport Common Council hereby allows the Mayor to accept said grant from New York State Department of Environmental Conservation, and that the FY 2021 Capital Budget is amended as follows:

Revenues

Increase

H207.8730.33997	State Aid – Natural Resources	\$50,000
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Expenditures

Increase

H207.8730.52490	Capital Improvements - Expense	\$50,000
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Seconded by Alderman _____ and adopted. Ayes _____.

051921.8

By Alderman _____:

Whereas, the City of Lockport has experienced unbudgeted surpluses in State revenue sources such as AIM and CHIPS which has resulted in more-than-anticipated work in the public works division; and

Whereas, said increase in work is not within the capabilities of current staff;

Now, therefore, be it resolved, that the City of Lockport Common Council hereby adds 5 additional seasonal employees for public works into the FY 2021 personnel detail, and that the FY 2021 General Fund Budget is amended as follows:

Expenditures

Decrease

A.1900.54775	Contingency	\$43,060
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Increase

A.5110.51100	Temporary/Seasonal	\$17,500
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A.5110.58010	FICA	\$1,339
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A.7110.51100	Temporary/Seasonal	\$22,500
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A.7110.58010	FICA	\$1,721
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Seconded by Alderman _____ and adopted. Ayes _____.

051921.9

By Alderman ____:

Whereas, the City of Lockport has experienced unbudgeted surpluses in State revenue sources such as AIM and CHIPS which has resulted in more-than-anticipated work in the public works division; and

Whereas, said increase in work is not within the capabilities of current staff;

Now, therefore, be it resolved, that the City of Lockport Common Council hereby increases the work week of the Director of Highways and Parks to 25 hours in the FY 2021 personnel detail, and that the FY 2021 General Fund Budget is amended as follows:

Expenditures

Decrease

A.1900.54775	Contingency	\$7,422
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Increase

A.1490.51040	Part Time Wages	\$5,897
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A.1490.58010	FICA	\$527
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Seconded by Alderman _____ and adopted. Ayes _____.

051921.10

By Alderman ____:

Whereas, the City Clerk Office must update the City Code book to adhere to new formatting guidelines for both the physical book as well as the eCode360 online access; and

Whereas said services and costs were not known at the time of the budget proposal or request but are important for City transparency and regulation;

Now, therefore, be it resolved, that the City of Lockport Common Council amend the FY 2021 General Fund Budget as follows:

Expenditures

Decrease

A.1900.54775	Contingency	\$1,765
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Increase

A.1410.54075	Maintenance/Service Contracts	\$1,765
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Seconded by Alderman _____ and adopted. Ayes _____.

051921.11

By Alderman ____:

Whereas, the City of Lockport Fire Department must prepare for an upcoming mandate beginning on 1/1/2022 which requires new electronic pre-hospital care reports; and

Whereas, in gathering multiple quotes, the Fire Department has chosen to move forward with ESO, a group who will be providing the software required to provide said reports as well as taking on the City's fire incident safety reporting software as an integrated product;

Now, therefore, be it resolved, that the City of Lockport Common Council hereby authorizes the Mayor to enter into said contract with ESO for 12 months, upon approval of the Corporation Council.

Seconded by Alderman _____ and adopted. Ayes _____.

051921.12 Waive restriction on placement of political signs in city ROW at residential properties – being prepared

051921.13

By Alderman ____:

Whereas, Resolution 040721.8 (FY 2021 Budget Supplement #1) established a Park Revitalization Program (H206) in the Capital Budget with \$275,000 in available funding; and

Whereas, the Director of Highways and parks has compiled quotes to add a fence crown for added safety at the Outwater Park softball field and has recommended to move forward with the lowest bidder;

Now, therefore, be it resolved, that the City of Lockport Common Council hereby approves of the Mayor to enter into a contract, with BSN Sports for a total of \$868.10 and utilize funds in the H206 capital project.

Seconded by Alderman _____ and adopted. Ayes _____.

051921.X

ADJOURNMENT

At _____ P.M. Alderman Devine moved the Common Council be adjourned until 5:30 P.M., Wednesday, June 2, 2021.

Seconded by Alderman _____ and adopted. Ayes _____.

PAUL K. OATES
City Clerk